



**Ministry of Meteorology, Environment, Information, Disaster Management, Energy,
Climate Change and Communications**

Job Vacancy

**1 vacancy – Senior Assistant Secretary, Climate Finance Officer (Climate Change
Department)**

Applications are hereby invited for the vacancy available at the Ministry of MEIDECC, **Climate Change Department**.

Applicants are required to forward their applications with their “**Curriculum Vitae**” together with all relevant documents such as

**Certify copy of Certificates, transcripts
and testimonials, reference letters**

and should be addressed to:

**The Chief Executive Officer
Ministry of Meteorology, Energy, Information, Disaster Management, Environment,
Climate Change and Communications (MEIDECC)
2nd Floor O.G. Sanft Building
Taufa’ahau Rd, Nuku’alofa**

And no later than **4:30pm, Monday 28th May, 2018**.

Job Vacancy – Senior Assistant Secretary

Wednesday, 16 May 2018 16:36 -

All enquires to the above positions and Job Description request should be to Miss. Taufalilo Vea at telephone number: 28170/20100 (ext. 751) or email: tvea@mic.gov.to OR taufalilo@gmail.com during working hours.

Job Title: Senior Assistant Secretary, Climate Finance – Climate Change Department
Band: Band K
Salary Scale: \$ 23,520 – \$ 35,280-
Department: Climate Change Department

EDUCATION and EXPERIENCE

- A Master's Degree in Management and Economics with at least two (2) years' work experience on Climate Finance or related field OR;
- A Bachelor's Degree in Climate Finance or related field from a recognized Tertiary Institution with at least three (3) years of relevant work experience.

Desirable experience in Development Assistance will be an advantage.